

INVITATION TO REGISTER AND PRE-QUALIFY

National Energy Corporation of Trinidad and Tobago Limited ("National Energy") is inviting suitably qualified contractors and suppliers to submit their interest in pre-qualification for the following categories:

1. Plumbing system maintenance or repair - 72101510
2. Exterior grounds maintenance - 72102905
3. Garbage collection or destruction or processing or disposal - 76121501

IMPORTANT NOTE: PROCUREMENT DEPOSITORY REQUIREMENT

As per Section 26 (1) of the Public Procurement and Disposal of Public Property (2015), all potential vendors must be registered and pre-qualified with the Procurement Depository effective April 26, 2023 to provide goods and services to National Energy.

STEPS FOR PRE-QUALIFICATION

A. SCREENING - COMPLETION OF VENDOR PRE-SCREENING QUESTIONNAIRE

Interested parties must first complete the Expression of Interest Pre-Screening Questionnaire on the Company's website:

<https://nationalenergy.tt/SCM>

Deadline For Submission of this Questionnaire: Friday 31st October, 2025

B. REGISTRATION - VENDOR SAP ARIBA REGISTRATION

Shortlisted candidates will be issued an Invitation to Register via SAP Ariba. After receiving the SAP Ariba invitation to register, potential vendors must submit the fully completed Registration Questionnaire, along with all relevant supporting documents.

C. PRE-QUALIFICATION - SUBMISSION OF PRE-QUALIFICATION DOCUMENTS

After successful registration, potential vendors must submit their Pre-qualification Questionnaire with all supporting documents to National Energy for review.

REGISTRATION REQUIREMENTS	PRE-QUALIFICATION REQUIREMENTS
<ul style="list-style-type: none"> • Certificate of Incorporation • BIR, VAT and NIS Compliance Certificates • Notice of Directors • Bank Letter (confirming banking details in the Vendor's Name) • Organisational Structure • Relevant Insurances 	<ul style="list-style-type: none"> • Relevant Experience • Personnel Resources • Financial Capacity • Equipment Resources (<i>where applicable</i>) • Health, Safety, Environment and Security Management System (<i>where applicable</i>) • Any other documentation specified in the Application.